

# CRYSTAL LAKES

HOMEOWNERS ASSOCIATION, INC.

## Board of Directors Meeting December 15, 2016 Meeting Minutes

### 1. Call to Order-Certifying of Quorum

Charles Brunner called the meeting to order at 6:32 p.m. Sharon Huddleston and Matt Hanna were present, therefore a quorum was established. Board confirmed timely meeting notice. Pamela and Doug Pinner represented McNeil Management.

### 2. Approval of Meeting Minutes

**On Motion:** Duly made by Matt, second by Sharon and carried unanimously.

**Resolve:** To waive the reading of the meeting minutes and approve them as presented.

### 3. Reports

**Secretary:** No Report.

**Treasurer:** Assessment notice for 2017 was mailed. Owners directed to contact McNeil if not received.

**President's Report:** This is last meeting as board member. Appreciation was shown by the homeowners in attendance for his hard work while serving as board president.

### 4. Old Business

**Irrigation System:** The hole in the well pipe has been repaired.

**Political Signs/Flags:** Political sign/banner/flag time has passed. Must be removed from community until next political season. As previously discussed, flags other than U.S. Flag can be displayed briefly.

**Mail Kiosk:** Attempted repair of broken door resulted in Postmaster requiring removal of that unit. Vendor anticipated new kiosk being installed in January 2017. Temporary box installed as of today as required by postmaster. Website will be updated with this information.

### 5. New Business

**Driveway Colors:** The board presented a color palette for driveway staining and requested manager place on the website.

**On Motion:** Duly made by Matt second by Charlie and carried unanimously.

**Resolve:** To approve the driveway stain colors with unacceptable choices marked through.

**Entry Lights:** The board reviewed a proposal from Kevin Johnson to replace lights, fixtures, etc.

**On Motion:** Duly made by Charlie second by Sharon and carried unanimously.

**Resolve:** To approve the proposal and ask Kevin to move as quickly as possible.

**Backflow Testing:** The board and homeowners in attendance discussed a vendor handling the testing for all owners through the Association to obtain a discount. Board would appreciate vendor offering a discount, but working through homeowners directly and not through Association. More information can be obtained and this can be discussed further at the next board meeting.

**Irrigation System:** System is currently turned off as a broken <sup>man</sup> ~~man~~ is leaking at the playground. Yellowstone will complete the repair next week after the ground has had an opportunity to dry.

### 6. Owner Discussion

There was discussion regarding the playground, street parking and low oak tree branches hanging over the sidewalks. Trash cans and recycle bins have been showing up a lot. Manager will carefully note the tree branches and send notices as appropriate. Trash can/recycle bin violators receive notices.

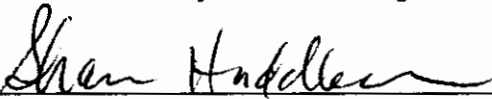
# CRYSTAL LAKES

HOMEOWNERS ASSOCIATION, INC.

## 7. Adjournment

**On Motion:** Duly made by Charlie second by Sharon and carried unanimously.

**Resolve:** To adjourn the meeting at 7:05 p.m.

  
\_\_\_\_\_  
Prepared by Manager on behalf of Secretary