

CRYSTAL LAKES

HOMEOWNERS ASSOCIATION, INC.

Board of Directors Meeting

September 5, 2019

Fellowship Alliance Church

Meeting Minutes

1. Call to Order-Certifying of Quorum

Sharon Huddleston called the meeting to order at 6:35 p.m. Andrew Peterson was present, therefore a quorum was established. Jennifer Conti represented McNeil Management Services.

2. Approval of Meeting Minutes

Board reviewed previous meeting minutes.

On Motion: Duly made by Sharon, second by Andrew and carried unanimously.

Resolve: To waive the reading and approve the meeting minutes as presented.

3. Reports

Manager Report: Manager presented the financial and management reports and answered questions.

4. Business Items

2020 Budget: Board reviewed the 2020 Proposed Budget/Assessment.

On Motion: Duly made by Sharon, second by Andrew and carried unanimously.

Resolve: To approve the 2020 Budget with the annual assessment at \$540.

Holiday Lights at Front Entrance: Board discussed installing outlets at each monument for holiday lights. Manager will follow up with vendor for installation.

Gazebo Roof: Roof is needing repair/replacement. Board discussed the option of moving towards a tin roof. Manager will follow up with Kevin Johnson for a bid regarding a tin roof.

Landscape Proposal: Board reviewed the proposal provided by Scott at Sun Coast Services for the landscaping at the front entrances and monuments. Board ask that the landscaper add additional flowers and create the same look to match on both sides.

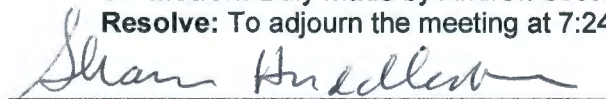
On Motion: Duly made by Sharon, second by Andrew and carried unanimously.

Resolve: To approve the landscape proposal with the additional flowers added.

Adjournment

On Motion: Duly made by Andrew second by Sharon and carried unanimously.

Resolve: To adjourn the meeting at 7:24 p.m.



Prepared by Manager on behalf of Secretary