

# CRYSTAL LAKES

HOMEOWNERS ASSOCIATION, INC.

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## Board of Directors Meeting

December 12, 2024

Following Annual Meeting

### Meeting Minutes

#### 1. Call to Order-Certifying of Quorum

Sharon Huddleston called the meeting to order at 6:34 p.m. Ed Martini and Andrew Peterson were present, therefore a quorum was established. It was confirmed that timely meeting notification had been mailed to the community and posted to the website. Jennifer Conti represented McNeil Management Services.

#### 2. Approval of Meeting Minutes

Board reviewed previous meeting minutes.

**On Motion:** Duly made by Ed Martini, second by Sharon Huddleston and carried unanimously.

**Resolve:** To waive the reading and approve the meeting minutes as presented.

#### 3. Business Items

**2025 Meeting Schedule:** Board reviewed the 2025 meeting schedule and agreed to continue with meeting via Zoom and holding the annual meeting in person.

**Board Member Certification:** Manager shared the board certification requirements for all board members and addressed questions.

#### 4. Adjournment

**On Motion:** Duly made by Sharon Huddleston second by Ed Martini and carried unanimously.

**Resolve:** To adjourn the meeting at 7:22 p.m.

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Prepared by Manager on behalf of Secretary